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MEMORANDUM

DATE: September 5, 2019

TO: Ambulatory Surgical Treatment Center Members and Interested Persons

FROM: Karen Senger, RN, PSA
Central Office Operations Supervisor

SUBJECT: Meeting Cancellation Announcement

We regret to inform you that the Ambulatory Surgical Treatment Center Licensing Board meeting has been **cancelled** for September 11, 2019 from 10:00 a.m. to 12:00 p.m. due to several factors. First, we are waiting on 1st Comment period on proposed Rule changes that are currently with the Governor's Office that the Board needs to review and vote on. Second, there is lack of active Board members confirmation of attendance to meet a quorum and other agenda items for discussion in order to hold a Board meeting. We regret any inconvenience this cancellation may have caused

Tentatively, we are trying to reschedule this meeting for Wednesday, October 16th or Monday, October 21, 2019 from 10:00 a.m. to 12:00 p.m. The location of the multipoint video conference centers will be 122 South Michigan Avenue, 7th Floor, Room 711, Chicago, 525 West Jefferson Street, 4th Floor, Springfield, and 245 W. Roosevelt, Bldg. 5, West Chicago, IL.

Please send confirmation of which one of these dates will work for a meeting so the Department can make final preparations to reschedule this meeting. Further information will follow once a final meeting date has been confirmed. To ensure a quorum, the Department needs confirmation of your plans to attend for one of these dates, COB by: **Thursday, September 12, 2019.**

If you have questions regarding this or other scheduled meetings, please contact Elaine Huddleston at (217)782-0483.

KS/emh